



# The Jaguar Journal

August / September 2018

James Sales Elementary  
Brandy Nelson – Principal

Office Hours – 8:15 to 3:45  
253-298-4200 / FAX 253-298-4215

## Dates to Remember:

August 28	First Day of School
<b>Aug 31 &amp; Sept 3</b>	<b>No School</b> – Labor Day Holiday
<b>September 12</b>	<b>Early Release – 1:55</b>
<b>September 19</b>	<b>Early Release – 1:55</b>
September 24	Individual School Pictures
<b>September 26</b>	<b>Early Release – 1:55</b>
September 27	Health Screenings
October 1-4	Student Led Conferences
October 5	<b>No School</b>
November 1	Picture Retake Day

## A Message from our Principal

Hello James Sales Families,

Welcome to the 2018-19 school year! It was great to see so many of you at our back-to-school night. We had a great time and hope you did as well. The positive energy from all of the students and their eagerness to come back to school was great to see. Smiles, smiles, and more smiles is all I saw. What a great way to start the year!

We have an amazing team ready to partner with you this year. I would like to publicly thank our amazing custodial staff, Ms. Cheryl and Mr. Ryan. Our school looks amazing! The floors are sparkling, the windows are crystal clear, and the classrooms are freshly cleaned and ready for our students to return.

As the new school year begins, I want to remind all families of our school policy around school safety. Just a friendly reminder that we do not allow parents into our gym before the start of school. Our gym is very crowded, and for the safety of our students, parents are to drop students off at our front door. Parents can give their child(ren) hugs and kisses and send them into the school where they will be greeted and supervised by James Sales staff. Thanks for your

help, support, and cooperation with this as we ensure that our students are safe.

I look forward to seeing each of you throughout the year. Thanks in advance for taking the time to ask your child(ren) each night how their day was and what they learned. I am looking forward to another great year!

Thanks,  
Brandy Nelson, Principal

## Automated Messages

Franklin Pierce uses an automated messaging service to send school-related phone calls to all parents/guardians who have provided their phone number to the school or district. Parents/guardians may change their contact numbers or opt out of receiving non-emergency calls at any time by contacting the school office – 253-298-4200, calling the district office at 253-298-3009, or by logging into the Skylert system through Skyward Family Access and de-selecting non-emergency calls.

## Volunteers

If you would like to spend time in your child’s classroom for any reason, attend field trips, or be at field day, you must be cleared as a volunteer. **All previously approved volunteer applications expired July 31<sup>st</sup> and need to be renewed before participating in any volunteer capacity at James Sales.** You will find the online application for volunteers on the [fpschools.org](http://fpschools.org) website. Click on [‘Volunteers’](#) and follow the directions. You will receive an email when you are cleared.

It can take up to two weeks to process the application. Please don’t wait until just before your student has a field trip to submit your application! All volunteer clearances will expire July 31, 2019 for the 2018-19 school year.



## Attendance

We, at James Sales, hope you will make every effort to encourage consistent and on-time attendance at school. Please make appointments outside of school hours whenever possible. Make sure you call the school office if your student is absent for any reason. Our attendance desk number is 253-298-4200. You may leave a voice message if you need to call before or after school hours.



## Student Drop-off and Pick-up

**Drop off:** We want all of our Jaguars to be safe! Beginning at 8:15, we have supervision to welcome students in front of the school. The drop off lane is marked. No students should be let out of cars until the car reaches the crosswalk in the front parking lot. Parents will say good-bye to their student outside the front door. If you arrive prior to 8:15, please stay with your child until the doors to the school open.



No parents are to be in the gym during breakfast as we are a very full school! Thank you for your help with this! The office will be open to parents in the mornings if assistance is needed.

**Dismissal:** For safety reasons, all parent-transported students are picked up from the gym. Parents must park their car and come to the gym to pick up their student(s). ***Please note: parents are NOT allowed to: 1 - go up the hallway and wait outside the classroom door for the student, 2 - wait in the hall outside the gym, or 3 - wait in the office. Parents will wait outside the front doors of the school until all students are in the gym.***

If you need to pick your child early from school, please come to the office to sign them out. One of the office staff will call your child from the classroom. **As it is stated in the student handbook, we will not release students from 2:55 to 3:25 PM, or the last half hour of the day on early release days.** Please schedule appointments and the corresponding pick-up times so students will not be picked up during the above-mentioned times. For security reasons, you will be asked for identification. Thank you for your help with this.

## Welcome to James Sales

We have several new staff members at James Sales: Helen Craig (STRIDES), Courtney Clark (Kindergarten), Heather Hagler (4<sup>th</sup> Grade), Melinda Peckham (Resource Room), Taylor Kaiser (1<sup>st</sup> Grade), and paraeducators Michaelea Lemons, Nancy Pack, and Regina Mims. Please give a big welcome to our new staff. We are so glad they are here!

## Nutrition Services

We are pleased that James Sales will once again be participating in the federal Community Eligibility Provision (CEP) Program as part of the National School Lunch and Breakfast Program. In a CEP school, ALL enrolled students receive a nutritious breakfast and lunch at no cost during the school year, regardless of family income.

If your child brings a lunch from home and wishes to have only milk, it will cost \$.55. Milk by itself is not free in a CEP school. Student meal accounts are still available in CEP schools if parents wish to put money on accounts for milk purchase.

In order to secure additional funding and continue current funding, some families will be asked to fill out a **Family Income Survey** again this year. This Survey provides a way to collect household income information when free/reduced price applications are not collected.

The information you provide by returning the **Family Income Survey** impacts funding that each school receives from the federal and state governments. The survey is used to collect household income information in order to ensure that your child continues to have access to the level of resources he/she currently has at school such as Learning Assistance Programs (LAP), K-3 class size, and state funded full day kindergarten. The information helps determine eligibility for competitive grants for which our school is eligible to apply, as well as teacher incentives. In keeping with current practices, all information is private and confidential as required by state and federal law. State and federal formulas only use aggregate information for funding calculations.

**Please complete this form as soon as possible and return to your child's school.** If you have any questions concerning school meals or CEP please feel free to contact the Nutrition Services Department at 253-298-4618.

## From the Health Room

Our goal is to keep healthy children learning in the classroom and to get ill children home. Our health-room is staffed daily with a health assistant to provide first-aid to students who become ill or injured at school. Please do not tell your student to come to the health room for assistance with injuries and illnesses that happened at home. If your student is not feeling well, please keep them home.



We will give medications prescribed by state approved medical providers. **We must have a new medication order signed by your provider each school year.** The state allows for students to be administered only oral medications at school. (including inhalers). The two exceptions in this law are for insulin and epi-pen use. The school is unable to give your student ear drops, eye drops, or apply lotions or ointments. All medications, even over-the-counter products such as pain relievers and cough drops, require an order from an approved medical provider.

Please do not send medication to school with your child, as it is illegal for them to carry it on school grounds. The law does provide for students to carry inhalers, epi-pens, and diabetic supplies.

If you have any questions, please contact our nurse, Jessica Churchill, at 253-298-4223.

## Free Developmental Screening



Children ages 3-5 who reside within the Franklin Pierce School District are eligible for free developmental screening. Hearing, vision, kindergarten readiness, speech and language, motor skills, and behavior are checked. Screenings take place monthly: September 19, October 17, November 14, January 9, February 6, March 13, and April 17. To request an appointment, call the Early Learning Center Child Find hotline at 253-298-4658.

## iPad Insurance

All students at James Sales use an iPad for many learning activities and testing. Because an iPad is an expensive piece of technology, we offer an insurance policy that will cover damages and losses so parents will not be liable for a fine of up to \$600.00. Please make sure each student's iPad is covered by submitting the iPad insurance form and \$20.00 to the office right away. Students will be using their iPads soon!

## Family Access

Interactive Skyward Family Access features are open and ready for primary guardians to review, update, and/or request changes to the following information:



- Student Information
- Family Information
- Emergency Contact Information
- Military Active Duty Status
- CEP Grant Survey

We ask that a primary guardian log into Family Access and complete the information update for each student prior to the first day of school. The system will remain open until mid-October. Please use this link to log into Skyward Family Access: <https://www2.franklinpierce.wa-k12.net/scripts/cgiip.exe/WService=wfrankls71/seplog01.w>

To learn more about *Family Access*, watch the instructional videos on our district website under *For Parents – Skyward Family Access* [http://fpschools.org/for\\_parents/skyward\\_family\\_access](http://fpschools.org/for_parents/skyward_family_access)

For assistance with logging in for the first time or to retrieve your username/password, please view our tutorial video, *Logging In for First Time Users*. Other videos include *Introduction to the Family Access Home Screen*, *Viewing Attendance*, *Viewing Student Info & Contacts*, *Viewing Food Service & Meal Info*, and *Viewing Class Schedules*. New videos about the *Annual Student Information Update* are also available.

If you need help gaining access to a computer, try the Pierce County Library, visit your school, or come to the district office.

## Bus Procedures

Please be patient the first days of school. The busses may be running late. We have a very helpful transportation department, so if you have any questions or issues about something that happened on the bus, at the bus stop, or regarding a late bus; please call the Transportation office directly at 253-298-3865.

Sign up for Bus Bulletin for timely bus notifications. [www.busbulletin.com/parents](http://www.busbulletin.com/parents)

*If you wish your child to ride a bus other than their normal bus or to get off at a different bus stop, you must send a note with the bus numbers and different stop listed.* The same



holds true if you want your child to walk rather than ride the bus. Sending a note with your request will cut down on the amount of phone calls our busy office receives each day. **Without a note or phone call, we will not allow student to**

**walk or change their regular bus or bus stop.**

Please be aware that any bus-riding kindergarten student that is not met at the bus after school will be returned to the district bus barn by Franklin Pierce High School for parent pick-up. It is very important to meet your students at the bus stop on time!

## Our Goals for 2017-2018

Are your students on target for meeting the attendance and behavior goals at James Sales?

- **Attendance** – This year's goal is to have nine or fewer tardies and/or absences. At the end of each trimester, all students who have missed less than nine days or have had less than nine tardies, will receive a reward. At the end of the school year, the PTO will sponsor a reward for all students who have met the attendance goal for the year.
- **Behavior** – Students with zero write-ups at the end of each trimester receive a reward. At the end of the year, Students with zero write-ups will also go on a PTO sponsored field trip.



## Free Fair Tickets

A Washington State Fair **free** admission ticket will be sent home with your child! The ticket will be good for any day of the fair. Early dismissals that coincide with the run of the fair will not be excused. Replacements for lost tickets will not be available.

## PTO News

We are excited for the new school year! Our PTO Board includes Janelle Reed-Cowart – President, Alisa Clark – Secretary, and Jennifer Cook – Treasurer. You can contact the PTO board by email - [PTOJamesSales@gmail.com](mailto:PTOJamesSales@gmail.com) or by Facebook message. Search @jamessaleselementarypto on Facebook.



We are looking for volunteers to help on Friday mornings with popcorn and treats.

Flyers for joining PTO and easy ways to help, even from home, are located on the PTO bulletin board in the school entry above the lost and found. PTO membership dues are \$7 for an individual or \$10 for a family (a family consists of adults in the same household.) We accept cash and checks made to James Sales PTO.

We will continue to collect Box Tops and Coke Rewards. Download the Shoparoo app on your phone and help us raise funds for our school. Just take a picture of your receipts each time you shop.

Watch for details to come home about our Fall fundraiser in October.

The T-shirt fundraiser runs August 23 through September 9. This fundraiser is online only this year with options to purchase via phone at 253-582-3585 or in person at Winning Seasons – 10506 Steele St S, Tacoma 98499. Names can be added to online items only.

We have a limited supply of T-shirts on hand for \$10.

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Franklin Pierce Schools does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. Questions and complaints of alleged discrimination should be directed to Dr. Shaun Carey, Compliance Coordinator for State and Civil Rights Laws; Wendy Malich, Title IX Officer; or William Rasplca, 504/ADA Coordinator at 315 129<sup>th</sup> ST S, Tacoma, WA 98444-5099 or a(253)298-3000.



# James Sales Elementary August/September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		28 RED - A 1 <sup>ST</sup> Day of School 	29 BLUE - B	30 GREEN - C	31 NO SCHOOL	1
2	3 Labor Day NO SCHOOL	4 RED - D	5 BLUE - A	6 GREEN - B	7 RED - C	8
9	10 BLUE - D	11 GREEN - A	12 RED - B 1:55 Early Release	13 BLUE - C	14 GREEN - D	15
16	17 RED - A	18 BLUE - B	19 GREEN - C 1:55 Early Release	20 RED - D	21 BLUE - A	22
23	24 GREEN - B School Picture Day 	25 RED - C	26 BLUE - D 1:55 Early Release	27 GREEN - A Health Screenings	28 RED - B 	29
30						